PROFESSIONAL ACCOUNTS OVERVIEW

Definitions
- Hospitals
- Day Care Centers
- Dental Offices
- Hospices
- Hotels
- Long-term Care/ Rehab / Assisted Living Centers
- Massage Colleges
- Medical Clinics-Chiropractors, Naturopaths, Integrative Medicine, Oncology, Ob-Gyn
- Nursing Homes
- Outpatient Surgery Centers
- Pharmacies, Health Food and Nutrition stores-Retail businesses and stores where healthy living and wellness is the focus.
- Schools
- Sleep Centers
- Spa’s

Professional Accounts Criteria
- Professional Accounts will purchase product from Young Living at the discounted price of 40% off of retail cost.
- A single distributor can sponsor a Professional Account.
- Professional Accounts cannot have a down line (no commission check).
- The PV from the Professional Account orders is reduced to 50%.
- The 50% PV from the Professional Accounts purchases will apply toward the sponsor’s Organization Group Volume (OGV), qualification rank and commission under the Compensation Plan.
- Professional Accounts do not have Essential Rewards / Autoship / Fast Start Bonus
- A Professional Account can enroll by submitting their required business documents to Young Living.

Methods of Payment
Young Living accepts the following payment methods:
- Credit Cards/Debit Cards—VISA, MasterCard, American Express, and Discover.
- ACH Check Payments—U.S. checking accounts.
- Net 30 Terms (with prior Credit Approval).
PROFESSIONAL ACCOUNTS

REQUIRED DOCUMENTS TO SET UP A PROFESSIONAL ACCOUNT
Please send via e-mail to professional@youngliving.com or FAX to 801-221-6110.

1) Name, phone number & e-mail of the business owner.
2) Sponsors Member Number (if applicable)
3) State Business License or Department of Revenue Registration.
4) Tax ID/ EIN # clear photo(s) or
5) A website address or clear photo of the organization / business (showing the name) where Young Living® products will be used or sold.
6) A statement on company letterhead describing how the products are to be used. eg: patient care, client care, resale etc.

TAX EXEMPTION—Additional documents required for Tax Exemption
(If you do not pay sales tax to Young Living on the product you purchase for resale in your business)

NOTE: Young Living cannot approve Tax Exemption for CA, NY, OK, WY, and HI
Due to requirements placed on Young Living® by these states, we are unable to accept Tax Exemption requests. The member can consult with their Tax Advisor on how to claim the taxes back from their state quarterly or at the end of the year. (Veterans and Native Americans are not included in this they can still apply)

Please send via e-mail to taxexempt@youngliving.com

1) A copy of your current State Business License/Tax Exempt Registration or Non-Profit License.
2) A current and completed Resale/Exemption Certificate  (State specific-we can provide this for you if necessary, please contact taxexempt@youngliving.com

NOTE: When filling out this form: Young Living is the seller/vendor of essential oils, personal care products, and nutritional supplements and our address is 3125 W. Executive Parkway Lehi, UT 84043.

3) A statement on business letterhead explaining organizations qualification for Tax Exemption to include:
   • A detailed description of the business,
   • An outline of how Young Living® products will be used in the business,
   • An explanation of how the tax collected from the sale of Young Living® products will be given to your state and how often (or if not, why).

Professional Accounts Contact:

Mona Beckstead
Professional Accounts Manager
Young Living
3125 W. Executive Pkwy Lehi, UT 84043
801-418-8731
mbeckstead@youngliving.com
professional@youngliving.com